Non-Resident Citizens in Spain

Universidad Complutense de Madrid
Avda. Complutense, s/n.
28040 - Madrid
 Spain

Personal Information Request Form

(v.1.3)

Please complete all sections in *block capitals*

Family Name: _____   ***First Name*** _____

Passport nº: _____   ***E-mail address***: _____

Nationality _____   ***Village, Town or City of Birth:*** _____

Date of Birth: _____   ***Country of Birth:*** _____

Postal address for tax purposes

_____

_____

_____   **Postal Code:** _____

Tax Identification nº _____

¿Are you attaching a tax residence certificate? (please tick)   ○ *Yes*   ○ **No**   **Click here to see tax residence certificate samples**

Bank Account Details

Financial Institution _____

BIC / SWIFT Code _____   ***IBAN Code*** _____

Address _____

_____   **Postal Code** _____

Date _____   *Digital Signature*

Signature: _____

This information is collected and stored in the file "Providers" for the purpose of keeping record of invoice payments. The University is legally obliged to pass all data and details to the Spanish Agency for Tax Administration (Spanish tax offices). The University's Data protection Officer is the *Gerente* (Manager). The processing of personal data is carried out in compliance with the Data Protection Act 15/1999, of 13th December 1999. For further information on the applicant's right to access the information and personal data held by the University, please contact the Complutense University at Avda. de Seneca, 2, 28040 Madrid